

BOARD MEETING MINUTES

Feb 16, 2016

Meeting was called to order at 5:335 pm by Danelle

Board Members Present: Danelle Dix - President; Wayne Garibaldi - Vice President; Lori Halvorson; Toni Linde, Deon Tadlock MD, Anne Platt, Toni Linde, Jude Redkey

Board Members Absent: None

Hospice Staff Present: Dan Riordan – Executive Director, Dave Carlton – Karen Mason Admin. Assistant

Guests: None

Minutes: December minutes reviewed. Anne moved to approve and Jude 2nd. All in favor with none opposed.

Agenda was reviewed by Dan.

General Discussion

- Danelle discussed Butte Fire Giving and subsequent meeting with concerned citizens. We were asked to look for ways to make it easier for folks within the community to contact us.
- Discussion was had regarding appropriate ways to make our Board Meetings more accessible to public. Danelle agreed to seek additional counsel to assure any compliance considerations.

Director's Report

- Census is down and pretty much matching the past several January's
- Our travelling RN was diagnosed with cancer 2 weeks ago and so has returned to Florida
- We have hired and are training 2 Per Diem RNs
- We have had one promising interview with a RN supervisor. If this candidate doesn't work out we will review a proposed travelling candidate and continue our search
- Met with No. Ca. Alliance of Non-profits. Talked a lot about the culture change from the original hospice model ...kind of a mom and pop model ...to what needs to happen today in terms of more closely managing performance and improving our productivity. This is all about the need to balance the heart of hospice with the financial obligation of fiscal responsibility.
- New chaplain began working and led our staff support session last week. Great appreciation for that support was communicated by staff.
- The stores both exceeded their targets and Calaveras had the best month in 22 months!

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Financial Report

- Our cost of care continues to outpace our reimbursement and the main cause is payroll associated with direct costs in the clinical care.
- Very effective cost savings measures are in place for cost of drugs, DME and Medical supplies. Year to date we are beating our targets..

Healthy Workplace Initiative

1. Sessions were held with all staff members to begin the process of co-creating an engagement agreement. Staff was pleased with the opportunity and are looking forward to next steps. Both Thrift Store and Clinical Office staff participated with gusto!
2. Next steps include All Staff meeting to be held in February to more clearly identify the values and behaviors that folks want to promote with each other within our workplace, with our patients and families and within the community at large.
3. During the next staff meeting the actual Next Steps document will be shared along with a first draft of our communication plan.

Development

4. Renee was going to speak about some community outreach and our most recent fundraiser but she was sick so Dan covered. Provided update on Valentine Raffle. We sold close to 6K tickets with gross sales of approximately \$26K. Stan L purchased and gifted \$10K to 10 local nonprofits and 3 of them won prizes! The nonprofits included ARC, Senior Centers and Common Ground in both counties plus the Food Banks in both counties etc.
5. We provided a 2-hour training session for our friends at IHSS In Home Support Services in Calaveras...Greatly appreciated

Closed Session began at approximately 6:12PM and concluded at 6:45 PM.