

Hospice of Amador & Calaveras Board of Directors – Meeting Minutes

June 21, 2016

HOAC Business Office Conference Room
5:30 p.m. – 6:00 p.m. (6:00 p.m. – 6:30 p.m. Closed Session)

Board Members Present: Danelle Dix, **President**, Jude Redkey, **Secretary**, Wayne Garibaldi, **Vice President**, Dr. Skip Tadlock, Anne Platt

Board Members Absent: Toni Linde, Lori Halvorson

Staff Present: Dan Riordan, **Executive Director**, Sheila Forney, **DPCS**, Ken Pitsenbarger, **Clinical Supervisor**, Renee Davis, **Development Coordinator**, Karen Mason, **Recorder**

Guests: None

The meeting was called to order at 5:35 p.m. by Danelle

Approval of Minutes

MOTION # 01 – 06/21/16: That the Board accepts the Minutes of the meeting of May 17, 2016 as presented. Moved:-Dan Riordan, Seconded: Danelle Dix, CARRIED

Directors Report – Dan

Healthy Workplace - Communication plan updated and distributed, Employee Advisory group busy with details for our Staff Retreat on June 30th. All Board members encouraged to come. **EOLO** – 3 gatherings were well attended. Policy & Procedures written and adopted. Team surveyed, with no issues reported. We continue to work on increasing capacity to provide more timely care to more and more patients and families. Many of the staffing challenges listed below continue to challenge that effort. Our cost of care continues to outpace our reimbursement and that trend continues to encourage HOAC to seek partnerships with organizations who can bring additional capacity and financial/clinical stability to our community hospice. We are continuing to explore possible relationships that will strengthen us as an organization and our ability to provide excellent care in our community.

Clinical Update – Sheila –

Fully staffed for 1 week, then Bereavement /Referral resignation, covered by SC & Per diem clerical staff member, 2 long time clinical case manager RN's resigned, hired a new FT RN & LVN. Open positions include, Per-Diem Social Worker and RN Case Manager. Ken Pitsenbarger is introduced to Board members. No waiting list, census is 29 up from 25. All RN's are learning to do admissions. Deyta Comparison report was distributed and it was noted that our satisfaction survey results are very positive and trending above our peer groups.

Thrift Update – Dan

Jackson Thrift has 100 more per day than one year ago, Angels Thrift 135 more per day than a year ago.

Development Update - Renee

\$5,000 Sutter Amador Hospital Grant for respite given to HOAC. Calaveras County Commission on Aging presenting HOAC with “Excellence in Elder Care Award” June 15th. Earned our third star in our Vet to Vet program. Our decision to cancel CAL LIVE event this Fall was mainly due to Butte Fire Relief which continues to be a priority in the Calaveras community. A marketing plan is being developed to cover both counties and to increase census and referral sources.

Adjournment

MOTION # 02 – 06/21/16: There being no further regular business the meeting was moved to closed session at 6:10pm

Closed Session for budget approval