

Hospice of Amador & Calaveras Board of Directors – Meeting Minutes September 20th, 2016

HOAC Business Office Conference Room
5:30 p.m. – 6:15 p.m. (6:15 p.m. Closed Session)

Board Members Present: Danelle Dix, **President**, Wayne Garibaldi, **Vice President**, Dr. Skip Tadlock, Toni Linde, Lori Halvorson

Board Members Absent: Anne Platt, Jude Redkey, **Secretary**

Staff Present: Dan Riordan, **Executive Director**, Ken Pitsenbarger, **Clinical Supervisor**, Karen Mason, **Recorder**

Guests: None

The meeting was called to order at 5:40 p.m. by Danelle

Approval of Minutes

MOTION # 01 – 09/20/16: That the Board accepts the Minutes of the meeting of August 16, 2016 as presented. Moved: -Lori H, Seconded: Wayne G, CARRIED

Directors Report – Dan

Ledger building – Conversation about what to do with the Ledger Building when they move out. Various scenarios including; re-lease to another tenant, split the lot and sell off that parcel. More research will be done prior to any recommendation being made.

General Updates –

- Discussed low census and the business imperative that it increases.
- Talked about marketing effort and the slight increase in referrals.
- Discussed End of Life Option and initial response from patients. The community has need for physicians to participate if patients are to have access.
- Morale continues to be high as new team becomes more proficient and productive.
- Fabulous response to the Labor of Love ... Over \$10K raised!
- New stair case on the exterior of the building has been mostly completed.

Clinical Update – Ken–

- Improved relationship with Avalon SNF in Calaveras
- Ken upbeat about new staff and their dedication and commitment
- Talked about strategies for improving earlier admissions/referrals
- Still recruiting for a few positions but new RNCM (RN Case manager) beginning soon

Thrift Update – Dan

Refer to report. Overall in August sales were not quite meeting targets and coupled with the loss in recycle revenue that may require an update to the budget. We will wait and see.

Adjournment

MOTION # 02 – 08/16/16: There being no further regular business the meeting was moved to closed session at **6:10pm**

Closed Session with Board and Executive Director only to discuss strategic initiatives and HR related items etc.