

MINUTES OF THE HOSPICE OF AMADOR & CALAVERAS
BOARD OF DIRECTORS

January 17, 2017

HOAC Business Office Conference Room

5:30 p.m. – 6:00 p.m.

<p>PRESENT: BOARD MEMBERS: Danelle Dix, President Lori Halvorson Toni Linde Wayne Garibaldi, Vice President Jude Redkey, Secretary</p> <p>ABSENT: Anne Platt</p>	<p>STAFF MEMBERS: Dan Riordan, Executive Director Ariane Debien, Executive Director Sheila Forney, DPCS Dave Carlton, Thrift Store Manager Renee Davis, Volunteer Coordinator Karen Mason, Recorder</p> <p>GUESTS: None</p>
<p>The meeting was called to order at 5:45 p.m. by Danelle</p>	
<p>1. Approval of Minutes MOTION # 01-1/17/17: That the Board accepts the Minutes of the meeting of Dec 22, 2016 as presented.</p> <p style="text-align: right;">Moved: Toni Linde Seconded: Jude Redkey CARRIED</p>	
<p>MOTION # 02-1/17/17: RESOLVED, That the Board accepts Ariane Debien, Executive Director of HOAC as authorized to sign or endorse checks, drafts or other evidences of indebtedness made payable to Hospice of Amador & Calaveras for the purpose of deposit into the Corporations accounts. RESOLVED FURTHER, that the Officers are authorized and directed to make any action necessary to effectuate the foregoing resolution.</p> <p style="text-align: right;">Moved: Danelle Dix Seconded: Jude Redkey CARRIED</p>	
<p>2. Directors Report - Dan</p> <ul style="list-style-type: none"> • Tonight, is Dan’s final Board Meeting, retiring February 15, 2017. • Introducing Ariane Debien, Successor Executive Director. Date of hire was January 16, 2017. The directors noted that they had reviewed and considered the authorization of the following Officer of the Corporation to sign or endorse checks, drafts or other evidences of indebtedness made payable to HOAC for the purpose of deposit into the Corporation’s accounts. • Ledger building is clean; Rancheria is willing to paint and potentially replace flooring. Uncertain of future use. • Other empty offices being readied for rent. Sally Bligh, Realtor suggested to manage. • Success criteria – Discussion. Recommended to form a committee to decide what it will take to get to a census of 40. • Board Recruitment – Dr. Fields of Plymouth who is a hospice advocate, aware and passionate will join at the next meeting. Dan has a list of other potential board members. Dan suggested that someone is brought in to provide board training and development. • December was the 5th consecutive month of census growth. 	

- \$50,000 estate donation will come in the next 120 days, still trying to sell the West Point house/property estate gift.

3. Clinical Update - Sheila

- Susan Moore did a very good job in Sheila’s absence. Asked if she could qualify for RN Supervisor, Sheila said due to limitations by MD, not at this time.
- Dede Gabree has offered to do the new RN and LVN training.
- Morale is good, however, worry over burn out.

4. Thrift Update - Dave

- Positions are now all filled
- December numbers were down due to staffing issues.
- Angels Camp – Patti does a great job
- Projects - Intake redesign
- Plan is in place to get Ariane up to speed regarding Thrift Store trends.

5. Census Discussion - Dan

- Dan stated that Sonora Hospice was interested in discussing possible affiliation– was not willing to open that discussion at this time.
- Ariane’s ideas – training in the community, education to hands on, meeting with Renee regarding marketing with key players, Dr. Fields in-service, CEU opportunity, Facilities relationships.

Danelle felt positive about the progress hospice has made stating “We can do it”

6. Adjournment

MOTION # 03-01/17/17: There being no further business the meeting was adjourned at approximately 6:35pm.

Moved: Danelle Dix
 Seconded: Toni Linde
 CARRIED

Closed Session was not necessary as there were no guests present. .

NOTES APPROVED BY:

 [Name],